

REFEREE DETAILS (Please list at least three referees and include the name of your current Principal)

Name	Position	Contact Details (Address & Telephone Number)

EMPLOYMENT COLLECTION NOTICE

In applying for this position you will be providing Mount St Joseph with personal information. We can be contacted at 273 Horsley Road, Milperra. Tel (02) 8773 6068.

If you provide us with personal information, for example your name and address or information contained on your resume, we will collect the information in order to assess your application.

You may seek access to your personal information that we hold about you if you are unsuccessful for the position. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

We will not disclose this information to a third party without your consent.

Mount St Joseph is required to conduct a criminal record check, to collect information regarding whether you are or have been the subject of an AVO and certain criminal offences under Child Protection Law (NSW).

If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.